

CITY OF HOGANSVILLE, GEORGIA  
REQUEST FOR DESIGNER QUALIFICATIONS AND PROPOSAL  
LAKE JIMMY JACKSON PARK IMPROVEMENTS

The City of Hogansville is seeking qualifications and proposals from qualified designers to provide bid ready plans and specifications and construction-phase services for improvements to the City's Lake Jimmy Jackson Park, 1430 Blue Creek Road, Hogansville GA.

Components of this project will include:

- 1) Permanent signage (including interpretative, directional and grant acknowledgement)
- 2) New kayak/canoe dock
- 3) 0.5-acre playground and playground equipment
- 4) Border, mulch and access path between playground and parking
- 5) Four small fishing pavilions
- 6) Volleyball court
- 7) 1,200 square feet of 8' mulch path to volleyball court
- 8) Landscape plantings at existing restroom building.

Proposers should submit three (3) copies of their qualifications/proposal packages, unbound, by Friday, 4 pm, January 14, 2022, to:

Ms. Lynne S. Miller, AICP  
Planning & Development Director  
City of Hogansville  
111 High Street  
Hogansville, GA 30230  
ATTN: LJJ Improvements Design

Proposal Content

Please address the following questions in your proposal.

- 1) Firm's History and Resources. Briefly describe your firm, number of employees, number of years in business, business location(s), and disciplines available to this project.
- 2) Key Personnel. List the key personnel to be assigned to this project, their qualifications, and the role(s) each would perform.
- 3) Relevant Experience. Briefly describe at least three projects with similar scopes. For each, note dates of performance and whether the project is ongoing. Provide a client reference for each, including name, email address, and phone number.
- 4) Scope, Level of Service Proposed. Outline your proposed approach to this project. What data or involvement would you expect from the City?
- 5) Proposed Schedule. Provide a project schedule, with key milestones or deliverables.
- 6) Proposed Fee. List your proposed not-to-exceed fee for this project, including labor, travel, copy costs, etc.