



JOB DESCRIPTION

EQUIPMENT OPERATOR

Department: PUBLIC WORKS

Supervisor: PUBLIC WORKS SUPERVISOR

DEFINITION:

This is semi-skilled work of a routine nature in the operation of heavy equipment. Perform manual work functions associated with construction, maintenance and repair of city streets/roads, drainage systems, right-of-way areas, parking lots, parks, recreation facilities, grounds areas, or other area of assignment. Emphasis in on the operation of trucks, tractors, and other equipment where driving and maneuvering the vehicle constitutes most of the work required to complete tasks; incumbents may occasionally operate equipment at higher levels, but not as their primary work function.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Conducts daily inspections of assigned equipment to ensure that equipment is in safe and proper operating condition.
- Drives assigned equipment to and from designated work sites; operates tractors, lawn mowers, dump trucks, and/or other light equipment in the completion of assigned landscaping and other related tasks.
- Constructs new gas and water mains and service lines.
- Operates trencher as needed.
- Assist in the general repairs of gas/water lines.
- Changes out meters and meter-related parts.
- Flushes fire hydrants as needed.
- May service equipment with gas, oil and water.
- Keeps regular check on equipment operated
- Loads materials and supplies and delivers to proper location
- Performs duties of a Crew Worker and other related work as assigned; and
- Will serve as Crew Leader over a group of Crew Workers at assigned work sites.

KNOWLEDGE AND ABILITIES REQUIRED BY THE POSITION:

- Knowledge of the operation and maintenance requirements of the various types of equipment.
- Knowledge of traffic laws, ordinances and rules involved in the operation of heavy equipment.
- Skill in the operation of assigned equipment.
- Ability to understand and follow written and oral instructions.

- Ability to learn the general geographic layout of the city and to learn the routes to other locations.
- Ability to perform heavy manual labor for extended periods and under unfavorable weather conditions.

MINIMUM QUALIFICATIONS (The following standards express the minimum background of training and experience DESIRABLE as evidence of an applicant's ability to qualify for this job title. Other training or experience, if evaluated as equivalent, may qualify an applicant for a job of this title.

TRAINING AND EXPERIENCE REQUIREMENTS:

- Must have a minimum of six months previous experience and/or training that includes construction work or equipment operation, or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this job.
- Experience in concrete work is a plus.
- Possession of a valid Restricted Commercial Class B Driver's License as issued by the State of Georgia is preferred but is not required.
- Must have good driving history.

UPDATED: 7/13/2022