

City of Hogansville City Council

Public Hearing & Regular Meeting Agenda

Monday, September 18 2023 – 7:00 pm

Meeting will be held at Hogansville City Hall, 111 High Street, Hogansville, GA 30230

Mayor: Jake Ayers	2025	City Manager: Lisa E. Kelly
Council Post 1: Michael Taylor, Jr	2025	Assistant City Manager: Niles Ford
Council Post 2: Matthew Morgan	2025	City Attorney: Alex Dixon
Council Post 3: <i>Mandy Neese</i> *	2023	Chief of Police: Jeffrey Sheppard
Council Post 4: Mark Ayers	2023	City Clerk: LeAnn Lehigh
Council Post 5: Toni Striblin	2023	* Mayor Pro-Tem

Public Hearing – 7:00 pm

Public Hearing to Hear Citizen Comments on the Millage Rate

Regular Meeting – Immediately Following Public Hearing

- 1. Call to Order Mayor Jake Ayers
- 2. Invocation & Pledge

Consent Agenda

All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- 1. Approval of Agenda: Regular Meeting September 18, 2023
- 2. Approval of Minutes: Public Hearing & Regular Meeting September 5, 2023
- 3. Approval of Minutes: Work Session Meeting September 5, 2023

Presentations

1. Lofton Park Pavers Project Kickoff

New Business

- 1. Adoption of the Millage Rate
- 2. Billy Tucker Circle Conveyance
- 3. CDBG '21 Change Order

City Manager's Report

Chief of Police Report

Council Member Reports

- 1. Council Member Taylor
- 2. Council Member Morgan
- 3. Council Member Neese
- 4. Council Member Ayers
- 5. Council Member Striblin

Mayor's Report

<u>Adjourn</u>

Upcoming Dates & Events

- September 30, 2023 9:00 am | Hogansville Tower Trail 5K at Hogansville Elementary School
- October 2, 2023 6:00 pm | Work Session Meeting at Hogansville City Hall
- October 2, 2023 7:00 pm | Regular Meeting of the Mayor and Council at Hogansville City Hall
- October 14, 2023 8:00 am | Hogansville Mutt Strut – Downtown
- October 16, 2023 6:00 pm | Work Session Meeting at Hogansville City Hall
- October 16, 2023 7:00 pm | Regular Meeting of the Mayor and Council at Hogansville City Hall
- October 17, 2023 6:30 pm | Meeting of the Historic Preservation Commission at Hogansville City Hall
- October 19, 2023 6:00 pm | Meeting of the Planning & Zoning Commission at Hogansville City Hall
- October 21-22, 2023 | Hogansville Hummingbird Festival
- October 24, 2023 6:30 pm | Meeting of the Downtown Development Authority at Hogansville City Hall





Tuesday, 09/05/2023 Meeting held at Hogansville City Hall, 111 High Street, Hogansville GA 30230

Public Hearing

Call to Order: Mayor Jake Ayers called the Public Hearing to order at 7:01 pm to hear citizen comments on the Millage Rate. Present were Council Member Michael Taylor, Council Member Matthew Morgan, Council Member Mandy Neese, and Council Member Mark Ayers. Also present were City Manager Lisa Kelly, Assistant City Manager Niles Ford, City Attorney Alex Dixon, Police Chief Jeff Sheppard, and City Clerk LeAnn Lehigh. Council Member Toni Striblin was not present at the public hearing.

City Manager Lisa Kelly explained that the millage rate has remained the same for the last 19 years at 7.950 mils, but due to property re-assessments and new construction, total property taxes received by the City are expected to increase 12.23%. She again stated that the City's millage rate remains the same at 7.950 mils.

There were no citizen comments and Mayor Ayers closed the Public Hearing at 7:04pm.

Regular Meeting

Call to Order: Mayor Jake Ayers called the meeting to order at 7:04 pm. Present were Council Member Michael Taylor, Jr., Council Member Matthew Morgan, Council Member Mandy Neese, Council Member Mark Ayers. Also present were City Manager Lisa Kelly, Assistant City Manager Niles Ford, City Attorney Alex Dixon, Police Chief Jeff Sheppard, and City Clerk LeAnn Lehigh. Council Member Toni Striblin was not present at tonight's meeting.

Council Member Taylor gave an invocation and Mayor Ayers led the Pledge of Allegiance.

CONSENT AGENDA

Motion: Council Member Taylor moved to approve the Consent Agenda. The motion was seconded by Council Member Neese. **Motion Carries 4-0**

PRESENTATIONS

- Employee Service Award Mark Hammond 15 Years
 Waste Water Treatment Plant Supervisor Mark Hammond was recognized for his 15 years of
 service with the City.
- 2. Employee Service Award Angelita Lynn 6 Years Utility Billing Clerk Angelita Lynn was recognized for her 6 years of service with the City.

3. Mallett Consulting – Parks Plan Update

Elizabeth Schnabel with Mallett Consulting gave an update on the Park Plan. They have an online survey for residents to complete to have their say in what they would like to see in the City as far as parks are concerned. 157 responses to the survey have been completed. They will come back before Council in the next 2-3 weeks with a draft of the proposal.

4. Niles Ford - LCRR

Assistant City Manager Niles Ford was given the task to outline the LCRR. He will host two Community Information Events in September to allow residents to come and ask questions with regards to the LCRR and how it will affect them. Meetings will be held September 14 at St. Mary's Church at 7pm and at the Hogansville Library on September 20 at 7pm. He explained that the purpose of the LCRR is to better protect children and the community from possible lead exposure in the drinking water system. He explained that there is NO known lead in Hogansville's water supply. The water is regularly tested and is 0ppm for lead. However, due to the federal guidelines, the City must take an inventory of all water service lines and submit the survey by Oct 16, 2024. This means that crews will have to dig 10 feet off the meter on both sides, so residents will have digging in their years. Residents who have had their water lines replaced can submit proof of the replacement and will not have to have their lines surveyed. Homes newer than 1990 are exempt from being surveyed. Our engineers are looking at grants/funding opportunities to help with the costs.

NEW BUSINESS

1. Bid Award – Demolition of 209 & 211 West Boyd Road

Motion: A motion was made by Council Member Neese to approve the bid award to demolish 209 & 211 West Boyd Road to Platinum Services, LLC in the amount of \$6,100. The motion was seconded by Council Member Ayers.

Discussion: Homes have gone through nuisance abatement. They are in complete disrepair and are covered in kudzu. Platinum Services, LLC was the only responsive bidder. **Motion Passes – 4-0**

2. Audit Services

Motion: A motion was made by Council Member Ayers to approve the five-year contract with McNair, McLemore, Middlebrooks & Co as the City's new auditor starting with the fiscal year ending June 30, 2023. The motion was seconded by Council Member Taylor.

Discussion: None Motion Passes – 4-0

ADJOURNMENT

On a motion made by Council Member Neese and duly seconded, Mayor Jake Ayers adjourned the meeting at 8:05 pm.

Respectfully,

LeAnn Lehigh City Clerk



Tuesday, 09/05/2023

Meeting held at Hogansville City Hall, 111 High Street, Hogansville GA 30230

Work Session Meeting

Call to Order: Mayor Jake Ayers called the Work Session to order at 6:07 pm. Present were Mayor Jake Ayers, Council Member Michael Taylor, Council Member Matthew Morgan, Council Member Mark Ayers. Also present were City Manager Lisa Kelly, Assistant City Manager Niles Ford, City Attorney Alex Dixon, Police Chief Jeff Sheppard, and City Clerk LeAnn Lehigh. Council Members Mandy Neese and Toni Striblin were not present at tonight's meeting.

DISCUSSION ITEMS

1. Andy Jones – Adopt-A-Mile/Adopt-A-Street Program

Public Works Director Andy Jones has been working on gathering information to start an Adopt-A-Mile/Adopt-A-Street program to get the community involved in a regular clean-up routine. Residents or civic groups can adopt a street or area in the community and pick up litter on a monthly basis. Sign up forms would be located at Hogansville City Hall and residents would also receive a "starter pack" that would include trash bags, gloves and vests. He is ready to roll out the program ASAP. Council asked where trash would be taken once picked up. Andy stated that they could either put it in their own trash cans or call Public Works to have city crews pick it up. Council Members were on board with the program and think it's a great idea.

2. Audit Services

City Manager Lisa Kelly said she was approached by our current auditor, Stephen Wilcox with Wilcox & Bivings, P.C., and told that he will no longer complete our yearly audit. He has been doing yearly audits for the City for over 18 years. He will still perform some services, including depreciation schedules, budget amendments, and balance sheets.

The City solicited 6 bids for Audit Services and also talked to other cities for references. The City received back 3 bids. McNair, McLemore, Middlebrooks, and Co bid of \$45K, AJK, LLC with a bid of \$42K, and Lanigan & Associates, P.C. with a bid of \$53K. After looking at the proposals, the City recommends McNair, McLemore, Middlebrooks, and Co for Audit Services due to the fact that on years that do require a single audit, they were the least expensive. They were also the most responsive with questions asked by City staff, and staff felt comfortable that they would be able to complete the audits in a timely manner.

The agreement would be a five-year contract, but would have the ability to cancel the service with notice should the City decide to no longer use them.

ADJOURNMENT

Mayor Jake Ayers adjourned the Work Session at 6:40 pm.

Respectfully,

LeAnn Lehigh

LeAnn Lehigh City Clerk

September 5, 2023

The Hogansville City Council does heroby announce that the millage rate will be set at a meeting to be held at City Hail, 111 High Street, Hogansville, GA 30230 on September 18, 2023 at 7:00 pm. Three Public Hearings will be held to hear public comments regarding the mil rate; 7:00 pm on 9/05/23; 10:00 am on 09/18/23; and 7:00 pm on 9/18/23. The final adoption will be during the regular meeting on September 18, 2023.

NOTICE

Pursuant to the requirements of O.C.G.A. Section 48-05-32 the City does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five (5) years.

	CURRI	ENTZ	2023 PROPERT	1 1	AA DIGEST A	ND	O TEAR HIST	UR	TOFLEVT	 		
	City of Hogansville		2018		2019		2020		2021	2022		2023
	Real & Personal	\$	58,802,812	\$	69,886,275	\$	77,064,367	\$	76,110,753	\$ 101,801,021	\$	138,312,67
v	Motor Vehicles	\$	924,660	\$	848,890	\$	848,890	\$	569,630	\$ 474,380	\$	496,01
Α	Mobile Homes	\$	•	\$	-	\$	-	\$	•	\$ •	\$	-
L	Timber - 100%	\$	-	\$	-	\$		\$	327,027	\$ -	\$	•
U	Heavy Duty Equipment	\$	•	\$	•	\$	~	\$	*	\$ •	\$	-
E	Gross Digest	\$	59,727,472	\$	70,735,165	\$	77,913,267	\$	77,007,410	\$ 102,275,401	\$	138,808,68
	Less Exemptions	\$	(4,914,246)	\$	(2,501,624)	\$	(10,083,563)	\$	(6,704,141)	\$ (9,452,406)	\$	(34,633,89
	Net Digest Value	\$	54,813,226	\$	68,233,541	\$	67,829,694	\$	70,303,269	\$ 92,822,995	\$	104,174,78
	State Forest Land Assistance Grant						à			 		
	Value	\$	14,553	\$	-	\$	-	\$	-	\$ -	Ş	-
	Adjusted Net M&O Digest	\$	54,827,779	\$	68,233,541	\$	67,829,694	\$	70,303,269	\$ 92,822,995	\$	104,174,78
	Gross M&O Millage		15.867		16.620		15.785		15.418	14.232		15.286
	Less Rollbacks		7.917		8.570		7.835		7.468	6.282		7.336
R A T E	MiLLAGE RATE (Maintenance & Operation)		7.950		7.950		7.950		7.950	7.950		7.950
т	TOTAL M&O TAXES LEVIED		435,881		542,457		539,246		558,911	737,943		828,1
A X	Net Taxes \$ Increase / (Decrease)	\$	(2,702)	\$	106,692	\$	(3,813)	\$	19,665	179,032	\$	90,2
	Net Taxes % Increase / (Decrease)		-0.04%		24.48%		.0.70%		3.65%	32.03%		12,23

NOTICE OF PROPERTY TAX INCREASE

The City of Hogansville intends to adopt a millage rate which will require an increase in property taxes by 12.23%. All concerned citizens are invited to the Public Hearings on this tax increase to be held at Hogansville City Hall, 111 High Street, Hogansville, Georgia at 7:00 pm on September 18, 2023.

Times and places of additional public hearings on this tax increase are: 10:00 am and 7:00 pm on September 18, 2023. Ali moetings will be held in the Council Chamber at Hogansville City Hali, 111 High Street, Hogansville, Georgia 30230.

This tentative increase will result in a millage rate of 7.95 mills. The proposed tax increase for a home with a fair market value of \$140,000 is approximately \$136.12.

Return to: Alex L. Dixon, P.C. 313 Greenville Street P. O. Box 3690 LaGrange, Georgia 30241

WARRANTY DEED

STATE OF GEORGIA, COUNTY OF TROUP.

THIS INDENTURE, hereby made and entered into this _____ day of September, 2023, between **BANKSTON PROPERTIES**, LLC, A Georgia limited liability company, as Party of the First Part, hereinafter called Grantor, and the **CITY OF HOGANSVILLE**, **GEORGIA**, as party of the Second Part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH:

Grantor, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, by these presents has granted, bargained, sold, aliened, conveyed, and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm any and all interest in the following described property unto the said Grantee, to-wit:

Legal description attached as Exhibit "A" and incorporated by reference.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee named herein forever in FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, Grantor has signed and sealed this deed, the day and year first above written.

GRANTOR: BANKSTON PROPERTIES, LLC

BY: (SEAL)

Signed, sealed and delivered this _____ day of September, 2023:

Unofficial Witness

Notary Public

EXHIBIT A

PROPERTY DESCRIPTION (RIGHT-OF-WAY DEDICATION)

Being all that tract or parcel of land lying and being in Land Lots 98 & 127, 11th District, City of Hogansville, Troup County, Georgia identified as "Billy Tucker Circle" all as shown on a plat captioned "Right-of-Way Dedication Plat for Bankston Properties, LLC" recorded in Plat Book ______, Pages ______, in the deed records of Troup County, Georgia, which plat is by reference incorporated herein and made a part hereof, and being more particularly described as follows:

COMMENCING at the point of intersection of the easterly right-of-way line of Lincoln Street (having an apparent 80' right-of-way) and the northerly right-of-way line of East Main Street a.k.a. Georgia Highway 54 (having an apparent 80' right-of-way); thence, from said **POINT OF COMMENCEMENT** as thus established and continuing with the aforesaid right-of-way line of East Main Street South 49° 55' 08" East, 177.73 feet to an iron pin set and the **POINT OF BEGINNING**.

Thence, from said **POINT OF BEGINNING** as thus established and leaving the aforesaid right-of-way line of East Main Street

- 1. North 38° 21' 01" East, 145.02 feet; thence,
- 2. North 36° 31' 41" East, 107.88 feet; thence,
- 3. North 09° 18' 35" West, 54.22 feet; thence,
- 4. North 04° 14' 55" East, 38.89 feet; thence,
- 5. 52.13 feet along the arc of a curve deflecting to the right, having a radius of 30.00 feet and a chord bearing and distance of North 54° 49' 12" East, 45.81 feet; thence,
- 6. South 75° 24' 00" East, 42.73 feet; thence,
- 7. 41.58 feet along the arc of a curve deflecting to the right, having a radius of 30.00 feet and a chord bearing and distance of South 35° 41' 34" East, 38.33 feet; thence,
- 8. South 04° 00' 51" West, 66.90 feet; thence,
- 9. North 54° 12' 47" West, 24.92 feet; thence,
- 10. South 35° 47' 13" West, 317.67 feet; thence,
- 11. North 49° 55' 08" West, 50.71 feet to the **POINT OF BEGINNING**, containing 22,713 square feet or 0.5214 acres of land, more or less.

This deed is executed for the sole purpose of dedicating and conveying to the public and in particular the City of Hogansville, Georgia, located in Troup County, Georgia, forever in fee simple, the subject roadway identified as "Billy Tucker Circle," rights of way for such street, as well as the right to access and use any and all easements as shown on the aforesaid subdivision plat with respect to such roadway and utilities, including permanent easements for access, maintenance, inspection and/or construction for all such roads and utilities, including electrical power, gas, water, sewer, storm drains, valves, hydrants, manholes, etc.

PROPERTY DESCRIPTION (RIGHT-OF-WAY DEDICATION)

Being all that tract or parcel of land lying and being in Land Lots 98 & 127, 11th District, City of Hogansville, Troup County, Georgia and being more particularly described as follows:

COMMENCING at the point of intersection of the easterly right-of-way line of Lincoln Street (having an apparent 80' right-of-way) and the northerly right-of-way line of East Main Street a.k.a. Georgia Highway 54 (having an apparent 80' right-of-way); thence, from said **POINT OF COMMENCEMENT** as thus established and continuing with the aforesaid right-of-way line of East Main Street South 49° 55' 08" East, 177.73 feet to an iron pin set and the **POINT OF BEGINNING**.

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- 3. North 09° 18' 35" West, 54.22 feet; thence,
- 4. North 04° 14' 55" East, 38.89 feet; thence,
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- 6. South 75° 24' 00" East, 42.73 feet; thence,
- 7. 41.58 feet along the arc of a curve deflecting to the right, having a radius of 30.00 feet and a chord bearing and distance of South 35° 41' 34" East, 38.33 feet; thence,
- 8. South 04° 00' 51" West, 66.90 feet; thence,
- 9. North 54° 12' 47" West, 24.92 feet; thence,
- 10. South 35° 47' 13" West, 317.67 feet; thence,
- 11. North 49° 55' 08" West, 50.71 feet to the **POINT OF BEGINNING**, containing 22,713 square feet or 0.5214 acres of land, more or less.





Andy Jones

From:	Adam Kennedy <adam@crawfordgrading.com></adam@crawfordgrading.com>
Sent:	Wednesday, September 13, 2023 8:55 AM
То:	Lisa Kelly; Greg Ashworth; Andy Jones
Cc:	Matt Crawford
Subject:	RE: Water System Improvements Project

Good morning,

I wanted to follow up from my previous email below. We need to have additional contract time on this project. If needed, we could have a progress meeting on site to go over these changes. Thanks

Thank You, Adam Kennedy



1505 Dunlap Road Luthersville GA 30251 770-927-0413 (Office) 706-616-7946 (Cell)

From: Adam Kennedy Sent: Wednesday, August 2, 2023 2:50 PM To: Lisa Kelly (lisa.kelly@cityofhogansville.org) <lisa.kelly@cityofhogansville.org>; Greg Ashworth <gashworth@gbtengineers.com> Cc: Matt Crawford <matt@crawfordgrading.com> Subject: RE: Water System Improvements Project

Good afternoon,

Per the deduct of Item Numbers: #15 A, B & C on change order #4 we can deduct 3 days from the contract. We will need an additional 25 days for adding Item Numbers: #20 & #21. From Change Order #3 (Ware Street Culvert), we need to add 10 days to the contract. Also the work on Poplar St. we would like to add 4 days as well. In total we would need 36 days added to the contract.

If it would help, we can have a progress meeting with everyone to go over the contract changes. Just let us know if you would want to meet. Thanks

Thank You, Adam Kennedy



Luthersville GA 30251 770-927-0413 (Office) 706-616-7946 (Cell)

From: Matt Crawford <<u>matt@crawfordgrading.com</u>> Sent: Wednesday, August 2, 2023 2:32 PM To: Lisa Kelly <<u>lisa.kelly@cityofhogansville.org</u>> Cc: Adam Kennedy <<u>adam@crawfordgrading.com</u>>; Stuart Lee <<u>slee@crawfordgrading.com</u>> Subject: RE: Water System Improvements Project

Lisa,

Adam is going to give you an update on this project shortly.

Thanks, Matt

From: Lisa Kelly <<u>lisa.kelly@cityofhogansville.org</u>> Sent: Thursday, July 20, 2023 5:14 PM To: Stuart Lee <<u>slee@crawfordgrading.com</u>> Cc: Matt Crawford <<u>matt@crawfordgrading.com</u>> Subject: RE: Water System Improvements Project

Hi,

Just had a conversation with the grant administrator who tells me the grant deadline is 10/21/23. That said, we can ask for an extension if that becomes necessary.

I've committed to keeping everyone in the loop as things progress. As of now and weather holding, what time frame do you think we're looking at for completion?

Thank you,

Lisa

Lisa E. Kelly, City Manager[.] City of Hogansville 706-637-8629 ext. 101



From: Stuart Lee <<u>slee@crawfordgrading.com</u>> Sent: Thursday, July 20, 2023 3:07 PM To: Lisa Kelly <<u>lisa.kelly@cityofhogansville.org</u>> Cc: Matt Crawford <<u>matt@crawfordgrading.com</u>> Subject: RE: Water System Improvements Project

Thanks, Lisa.

Stuart Lee

(770) 927-0413 Office (770) 927-2533 Fax 1505 Dunlap Road Luthersville, GA 30251



From: Lisa Kelly <<u>lisa.kelly@cityofhogansville.org</u>> Sent: Thursday, July 20, 2023 3:05 PM To: Stuart Lee <<u>slee@crawfordgrading.com</u>> Cc: Matt Crawford <<u>matt@crawfordgrading.com</u>> Subject: Re: Water System Improvements Project

Hi Stuart,

I appreciate you reaching out and addressing the time constraints. And we are all very thankful to your crews for helping us with some pretty big unexpected obstacles along the way.

I certainly don't have any issues with extending the time on the water project but we are bound by some guidelines with DCA. Unfortunately, I'm not sure exactly what that looks like. Let me get with Turnipseed and the grant administrator for some clarification.

Back in touch soon. Thank you, Lisa Kelly

Get Outlook for iOS

From: Stuart Lee <<u>slee@crawfordgrading.com</u>> Sent: Thursday, July 20, 2023 2:47:57 PM To: Lisa Kelly <<u>lisa.kelly@cityofhogansville.org</u>> Cc: Matt Crawford <<u>matt@crawfordgrading.com</u>> Subject: Water System Improvements Project

Lisa, we just wanted to touch base with you. We know the contract runs out for the water improvement project at the end of the year, and if we happen to need more time would that be an issue with the city? We have spent a little time on the culvert replacement on Ware St. and we are about to begin the street repair on Poplar. We just don't want to upset the City if we need a little more time at the end of the year. We have a crew dedicated to this project that we won't pull them off until the project is complete. Thanks

Stuart Lee

(770) 927-0413 Office (770) 927-2533 Fax 1505 Dunlap Road Luthersville, GA 30251

