



# CITY COUNCIL MANAGER'S REPORT

---

City of Hogansville | David A Milliron, City Manager | 706.637.8629 | April 2, 2018

---

**Trail Grant:** Hogansville has been conditionally awarded a \$200,000 grant for Phase V of the Tower Trail project. The Georgia Department of Natural Resources issued 19 grants from a pool of 51 applicants. Congratulations to Lynne Miller in Community Development for her tenacity on seeking funding for this important project. The city has until May 23, 2018 to secure an easement from PNC Bank and the United States Postal Service to receive the funding to connect the outdoor classroom section of the Tower trail to Main Street. The city applied for and was conditionally approved for the maximum grant amount of \$200,000 that requires a 20% match that would be funded as follows:

\$200,000	DNR Grant (reimbursable)
\$ 66,000	City SPLOST match for amphitheater restroom spur (already designed)
\$ 15,000	Hogansville Charitable Trust contribution
\$ 4,000	Downtown Development Authority contribution
\$ 3,000	LaGrange-Troup County Chamber Tourism Fund contribution (two wayfinding signs)
\$ 3,000	Design fee already paid to Precision Planning for spur part of amphitheater restroom
\$291,000	Total Project Cost including required local match

**CDBG 2017:** Sealed bids for the CDBG 2017 project will be received by 11 am on Tuesday at City Hall. Bids will then be opened and read aloud in Council Chambers immediately following the deadline. Hogansville received a \$750,000 federal Community Development Block Grant for construction of water and sewerage system improvements in the low to moderate income portions of the city.

**2018-2019 Budget:** April-May-June is Hogansville's budget season. The role of the City Manager is to prepare the budget annually and submit it to the City Council together with a message describing the important features and be responsible for its administration after adoption. The annual operating and capital budget needs to be approved by the City Council by June 30th. Staff is currently reviewing the current and past budgets as well as working with the various departments on their 5-year capital improvement plans (CIP). Any single purchase or project exceeding \$5,000 is to be justified via a CIP Request Form. Staff has also worked with Electric Cities of Georgia (ECG) the past several months on a utility rate study for future presentation to the City Council. The study covers water, wastewater, electric and natural gas. Included in the budget process is development of a pay scale and updated job descriptions.

**Personnel Manual:** The proposed personnel manual is in near draft form. It will be shared with senior staff and our City Attorney for their review and then once all legal and editorial edits are made, it will be sent to the City Council for its review and consideration for adoption.

**Lake Jimmy Jackson/Amphitheatre Projects:** The City has received the preliminary plans on the public restrooms. The architectural firm engaged responsible for the bid documents experienced a significant death in the firm and therefore there is a delay in putting the project back out to bid, less the restrooms.

**Economic Development Updates:** Milliken & Company is due to close on the former Carter's building on April 4; they have advertised the first of what is expected to be an onramp of 30 jobs at the warehouse on Industrial Boulevard. Continental/ ContiTech has released additional jobs at its plan as part of its two-phase workforce development program in cooperation with the Three Rivers Regional Planning Commission. And regrettably, Piggly Wiggly on U.S. Hwy 29 announced today that it will be closing its doors on Friday, April 6.

**Royal Theatre:** Carter Watkins Associates has now completed items 1 - 4 of its the Scope of Work for the Royal Theater Master Plan. Those items include the Building and Structure Assessment; Cost estimates, plans, and bid package for the Roof replacement, and; Ownership and Use options (1. perform only critically needed work, 2. Renovate the structure for a City Hall to meet the program needs provides, and 3. Renovate/restore the facility back to a Theater/Multipurpose Community function). At this point, the contractor looks to the City Council to continue the work as outlined in its contract. The next step would be to receive a recommendation from the City Council as to which option it would like to pursue. Then, Carter Watkins can provide the following information:

- Phased Action Plan with preliminary cost estimates, timeline, and party responsibilities;
- Concept drawings and renderings; and
- Public meetings and Stakeholder interviews to accomplish the recommended final product.

### **Upcoming City Manager Training/Travel**

- April 3: Deadline @ 11 am for sealed bids for construction of water and sewerage system improvements (CDBG #15P-X-141-2-5941)
- April 3: Electric Cities of Georgia meeting
- April 4: Grady Sain of Positive Fields meeting
- April 4: Municipal Gas Authority of Georgia meeting in Griffin, Ga.
- April 9: Weekly Public Works Supervisors meeting
- April 9: Weekly Administration meeting
- April 9: Strongside Solutions meeting
- April 10-12: Certified Public Manager training in Macon, Ga.
- April 12: Georgia Municipal Association District Four Spring Meeting in Williamson, Ga.
- April 13: Public Problems, Democratic Decisions - The Governing Role of Mayors and Councilmembers in Pine Mountain, Ga.
- April 13: Unwrapping the Audited Financial Statements (LOC 248-00): Financial Statement Analysis, Interpretation and Presentation training webinar

**--- End of Report ---**