

CITY COUNCIL  
Mayor Bill Stankiewicz  
Reginald Jackson, Post 1  
Marichal Price, Post 2  
Fred Higgins, Post 3  
George Bailey, Post 4  
Theresa Strickland, Post 5

# City of Hogansville



David Milliron, City Manager  
Lisa Kelly, City Clerk  
Jeff Todd, City Attorney

400 E Main St  
Hogansville GA 30230-1196  
706-637-8629 | cityofhogansville.org

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## COUNCIL ACTION FORM

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**MEETING DATE:** November 5, 2018

**SUBMITTED BY:** City Manager

**AGENDA TITLE:** Building Permit Fees

**CLASSIFICATION** (City Attorney must approve all ordinances, resolutions and contracts as to form)

- |  |                                     |  |   |
|--|-------------------------------------|--|---|
| <input checked="" type="checkbox"/> Ordinance (No. ____) | <input type="checkbox"/> Contract   | <input type="checkbox"/> Information Only  | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> Resolution (No. ____)           | <input type="checkbox"/> Ceremonial | <input type="checkbox"/> Discussion/Action | <input type="checkbox"/> Other          |

**BACKGROUND** (Includes description, background, and justification)

Adoption by reference the International Code Council (ICC) Building Valuation Data (BVD) for remaining competitive and equitable in building permit fees.

**BUDGETING & FINANCIAL IMPACT** (Includes project costs and funding sources)

No negative financial impact to the city; this will enable building permit fees to remain competitive with market conditions

**STAFF RECOMMENDATION** (Include possible options for consideration)

Recommendation for adoption  
*1st Reading*

## David Milliron | Hogansville City Manager

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**From:** David Milliron | Hogansville City Manager <david.milliron@cityofhogansville.org>  
**Sent:** Friday, September 28, 2018 6:03 PM  
**To:** Jeff Todd (jtodd@ltpc.com)  
**Subject:** building permit fees

Jeff: I am recommending that the City Council adopt by reference the International Code Council (ICC) Building Valuation Data (BVD) for the purpose of remaining competitive and equitable in building permit fees. The BVD is updated at six-month intervals, with the next update in February 2019. Newnan, for instance, adopted such years ago and has successfully been using it since (see [http://www.cityofnewnan.org/document\\_center/Building\\_Permit\\_Fee\\_Guidelines.pdf](http://www.cityofnewnan.org/document_center/Building_Permit_Fee_Guidelines.pdf)). Other cities that have adopted such include:

Locust Grove: [http://www.locustgrove-ga.gov/docs/Building\\_Fees.pdf](http://www.locustgrove-ga.gov/docs/Building_Fees.pdf)

Duluth: [https://www.duluthga.net/departments/planning\\_and\\_development/docs/2017.1.9%20-%20Planning%20Fee%20Schedule%20-%20Adopted.pdf](https://www.duluthga.net/departments/planning_and_development/docs/2017.1.9%20-%20Planning%20Fee%20Schedule%20-%20Adopted.pdf)

This would allow staff to be able to reference the posted BVD every six months with fees based on square footage of the project. Please see <https://www.iccsafe.org/codes-tech-support/codes/code-development-process/building-valuation-data/>

Can you please write up an ordinance or resolution and when ready, we can float it to the City Council.

Thanks,

David

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David A. Milliron  
Hogansville City Manager  
400 E Main St | 706-637-8629  
Hogansville GA 30230-1196

[lisa.kelly@cityofhogansville.org](mailto:lisa.kelly@cityofhogansville.org)

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**From:** David Milliron | Hogansville City Manager <david.milliron@cityofhogansville.org>  
**Sent:** Monday, October 29, 2018 6:12 PM  
**To:** Jeff Todd  
**Subject:** Building Permit Fees  
**Attachments:** Milliron13 - Building Permit Fees Ordinance.pdf; Building Permit Fees (Draft 10-26-18).pdf

Mayor & Council: I communicated with you earlier and mentioned I'd be requesting our amending how we handle building permit fees. The following will be on your upcoming agenda and puts us in line with automatically keeping current with building permit fees and construction costs, much like we now do with the international building code and property maintenance code, etc. Thanks.

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David A. Milliron  
Hogansville City Manager  
400 E Main St | 706-637-8629  
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JOHN M. TAYLOR  
JEFFREY M. TODD

October 26, 2018

JAMES R. LEWIS  
(1928-1998)  
GEORGE E. SIMS, JR.  
(1917-1987)  
FAX 706-882-4905  
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VIA EMAIL

Mr. David Milliron, City Manager  
City of Hogansville  
400 E. Main Street  
Hogansville, Georgia 30230  
[david.milliron@cityofhogansville.org](mailto:david.milliron@cityofhogansville.org)

RE: Building Permit Fees Ordinance

Dear David:

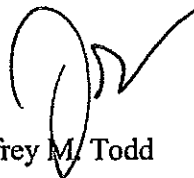
Enclosed herewith please find a proposed ordinance through which the Mayor and Council may adopt Building Valuation Data as published by the International Code Council for use in determining building permit fees. The draft is prepared with the assumption that the permit fee is established by a resolution of the council as opposed to being found within the code (which has been Hogansville's custom over the years).

I look forward to hearing from you as to any changes you might require.

With best regards, I am

Very truly yours,

LEWIS, TAYLOR & TODD, P.C.



Jeffrey M. Todd

JT/bcs

Enclosure

cc: Lisa Kelly (Via email)

**AN ORDINANCE**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOGANSVILLE TO AMEND THE CODE OF THE CITY; TO PROVIDE THAT BUILDING PERMIT VALUATION SHALL BE CALCULATED BASED ON DATA PUBLISHED BY THE INTERNATIONAL CODE COUNCIL; TO REPEAL CONFLICTING ORDINANCES; TO FIX AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

THE COUNCIL OF THE CITY OF HOGANSVILLE HEREBY ORDAINS:

**SECTION 1:**

That Section 102-91 of the Code of the City of Hogansville be amended by deleting said section, in its entirety, inserting in lieu thereof a new Section 102-91 to read as follows:

**“Sec. 102-91. – Building Permit Required; fees.**

(a) No building or other structure shall be located, erected, moved, added to, or structurally altered without a building permit issued by the city. No building permit shall be issued except in conformity with the provisions of this chapter.

(b) A fee for each building permit issued pursuant to the provisions of this chapter shall be paid as required at the time of the filing of the application in accordance with the current fee structure as adopted by the mayor and council.

(c) For the purposes of building permit valuations, construction valuations shall be determined by the size and type of the building or structure by reference to the Building Valuation Data as established from time-to-time by the International Code Council.”

**SECTION 2:**

All ordinances or parts of ordinances in conflict with the provisions of this ordinance shall be and the same are hereby repealed.

**SECTION 3:**

This ordinance, after adoption by the Council and upon approval by the Mayor, shall become effective immediately.

INTRODUCED AND FIRST READING \_\_\_\_\_

SECOND READING AND ADOPTED/REJECTED \_\_\_\_\_

SUBMITTED TO MAYOR AND APPROVED/DISAPPROVED \_\_\_\_\_

BY: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk